

Nominator Information

- Adhere to Space Limitations. All statements must be limited to the space provided for each item. Font size should be no smaller than 10 point.
- Only computer generated or typewritten copies will be accepted.
- Proper, concise and accurate descriptions of contributions should be provided. Avoid undefined technical jargon. Use an acronym only if the full name has been spelled out previously.
- The nominator is the sole contact in the nomination process; they should verify the information provided in the attached form. They should also inform the people listed as referees to complete the reference form and submit it through PaperCept at the latest by March 1, 2022. Please note that referees need not be Fellows themselves.
- The citation should be complete, correct, and concise.
- In order to compare candidates in varied disciplines and situations, objective information regarding the candidate's qualifications is required. Contributions need not always be theoretical in nature nor relate to new inventions; for instance, engineering efforts which bring a design or theory to fruition through economic, governmental, or other applications can also lead to important contributions to society.
- Part of the nominator's responsibilities is to request the candidate's organization to provide all information necessary to document the contributions of the candidate, as well as to select a category which best defines the candidate's significant contributions.
- Include concise and verifiable references about the candidate's contributions, but **restrict yourself to the subjects identified in the form.**

Extremely Important

Nomination Forms are available online at:

<https://www.ifac-control.org/awards/fellow-nominations-2023/fellow-nomination-form-2020/view>

If you are a Nominator, make sure that you have the following information available:

- Nominee's PIN
- Your own PIN and password (you will be prompted for your password before the nomination is completed).
- Nomination form duly filled out and converted to PDF + any supplemental information, all packaged together into a single PDF file.

Then to submit a nomination:

1. Follow the Submit link next to the award for which you are nominating.
2. Enter Nominee's PIN and your own PIN (these are verified after you type in the PIN, make sure correct PIN is used)
3. On clicking on Next, you are taken to the next page where you can upload the nomination as a single PDF file, enter your password > Submit

To invite Letter of support (**this is required, without it letters cannot be submitted**):

1. Login via ifac.papercept.net
2. From the Access page, follow the "Enter" link to access your Nominator workspace
3. Under the column "Actions for Nominators" follow the link to "Send support requests and reminders for the nomination"
4. Under the table for Mailing List, use "Add" link to select the list of referees for the nomination you uploaded
5. Click on "Send invitations" to send emails to the list prepared in (4)

Please note that referees cannot access the link to upload their Letters of support unless you follow the above steps. Once you have sent them invitations, they can login to their account and will see a link to enter their workspace to submit a reference form.

Only Nomination Forms submitted through PaperCept by **February 01, 2022** will be considered for the selection of the 2023 Fellows.

Once you complete the online form, please submit it as pdf to:

<http://ifac.papercept.net/conferences/scripts/start.pl>

Subject: IFAC Awards



**IFAC Awards to be Awarded during 2023
World Congress.**

IFAC Secretariat
Schlossplatz 12, A-2361 Laxenburg, Austria
Phone: +43/2236/71447 Fax: +43/2236/72859
e-mail: secretariat@ifac-control.org