

Approved policy for IFAC TC Awards (finalized 4 April 2019)

1. Each TC is allowed to establish one or more IFAC TC awards.
2. The proposed process for installing such an award is that
 - a. The TC makes a proposal for the award and submits it to the TB;
A proposal should include:
 - i. Objectives and criteria
 - ii. Process for seeking nominations
 - iii. Selection process
 - iv. Frequency of awardA template will be provided following the structure of the award descriptions in the IFAC Awards Committee Guidelines.
 - b. The TB decides on establishing the award after confirmation by the respective CC Chair, the IFAC Awards Chair and the IFAC President.
 - c. Criteria for deciding on a TC award are:
 - i. Transparent procedures with quality checks
 - ii. No (perception of) conflict with major IFAC awards
 - iii. No self-nominations in the procedures
 - iv. No monetary prizes connected to the awards
 - v. The criteria of the award are for scientific/engineering contributions and not exclusively for service to IFAC.
 - vi. Present Chairs and Vice-Chairs of the TC that hands out the award, are not eligible.
 - d. In view of IFAC branding, the names of all IFAC TC Awards should have a similar structure: "IFAC TC Award in/on ...".
 - e. A certificate template is provided by the IFAC Secretariat to be amended and printed by the respective TC. Electronic versions of the certificates are archived by the IFAC Secretariat.

Specifications made in the process of approving the first TC-Award (November 2018-April 2019):

- c ii: No (perception of) conflict with major IFAC awards, implies that
 - there are no names of researchers connected to the TC awards;
 - there are no TC award ceremonies during the IFAC World Congress;
 - calls for nominations are distributed through TC channels and not through IFAC media.
- c i: Transparent procedures with quality checks.
The selection process of the TC awards is standardized according to the following procedure:

Selection process

At least 6 months before the award is given, a TC Award Selection Committee consisting of at least three members is nominated by the TC Chair, and approved by the TC through an (email) vote. The TC Award Selection Committee should not include the current TC Chair and Vice-Chairs, and should contain well established persons in the domain of the TC. The decision on awarding a TC Award is made by the TC Award Selection Committee.

Based on a call for nominations, published by the TC, nominations for the Award will be collected by the TC Award Selection Committee. Self-nominations are not allowed, and the current TC Chair and Vice-Chairs of the TC are not eligible.

Members of the TC Award Selection Committee cannot act as nominator, nominee or reference of the TC Award. In case of conflict of interests, TC Award Selection Committee members need to resign, and possibly replaced in order to have a committee of at least three members.

- Proposals for installing new TC-Awards should be submitted to the TB.

Basic formulation approved by IFAC Council, 3 September 2018.

Appended by Paul Van den Hof (EB), Dan Cho (TB), 14-2-2019,
and finalized during IFAC Officers Meeting, 4 April 2019.